



OFFICE OF  
INSPECTOR OF BUILDINGS  
CITY OF LEOMINSTER, MASS

No. \_\_\_\_\_

Date: \_\_\_\_\_

APPLICATION FOR PERMIT TO ERECT SIGN

WALL SIGN                      FREESTANDING SIGN                      OVERHANGING SIGN                      ROOF SIGN

Address at location of sign \_\_\_\_\_ Zone \_\_\_\_\_

Business Name \_\_\_\_\_

Owner's Name \_\_\_\_\_

Owner's Address \_\_\_\_\_

Contractor \_\_\_\_\_

Size of Sign \_\_\_\_\_ Perm. \_\_\_\_\_ Temp. \_\_\_\_\_

1. Total area of building fronting street/streets \_\_\_\_\_
2. Total area of existing freestanding sign/signs \_\_\_\_\_
3. Combined total area of existing sign/signs \_\_\_\_\_
4. Total of freestanding signs allowed \_\_\_\_\_
5. Combined total area of all signs allowed \_\_\_\_\_
6. Material \_\_\_\_\_
7. How illuminated \_\_\_\_\_
8. Height to top - (above grade - max 35") \_\_\_\_\_
9. Distance from street line \_\_\_\_\_
10. Distance from curb line (min. 2') \_\_\_\_\_
11. Length of Projection \_\_\_\_\_ (max. projection 4')  
Note: Attached-projecting signs permitted ion Business B Zone only.
12. Distance from center line of intersecting streets \_\_\_\_\_
13. Height above street grade at curb line (min. 10' - max. 14') \_\_\_\_\_
14. Insurance bond on file \_\_\_\_\_
15. Petition submitted to City Council \_\_\_\_\_
16. Council action \_\_\_\_\_
17. Estimated cost                      \$ \_\_\_\_\_

No sign shall devote more than fifty percent (50%) of its area to an advertisement relating to any particular product, such as gasoline stations and new car dealers.

REMOVAL OF SIGNS - The owner of the property of which the sign is located shall be responsible for the removal of any signs in violation of this ordinance within 30 days of the issuance of a notice of violation by the Building Inspector

Sign Permit Application

Scale drawings of location: type and area of existing signs on the premises are to be submitted in addition to information required for sign/signs for which a permit is sought. Plans and specifications shall be filed showing the dimensions, materials and the required details of construction including loads, stresses and anchorage for all signs or outdoor display structure to be erected. Any sign twelve (12) feet or over in height above adjoining average grade, or any freestanding signs with an area of over sixty (60) sq. ft. or any roof signs, projecting signs or marquee signs shall have structural drawings and specifications including foundations submitted by a Registered Professional Engineer.

SKETCH

Signature of Owner or Authorized Agent \_\_\_\_\_

Application Approved \_\_\_\_\_ Assessors Page No. \_\_\_\_\_ Lot No. \_\_\_\_\_

Violation of City of Leominster Zoning Ordinance, Chapter 22, Article II, Sec. \_\_\_\_\_